

# Keith Hardington

Mediator

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## **Mediation Information Form**

**(please type or write clearly)**

<b>1</b>	<b>Name and address of Parties to Dispute</b>	<b>Please list Claimant(s) first and Defendant(s) in following boxes</b>
	Party A	
	Party B	
	Party C	
<b>2</b>	<b>Party A Legal Representatives</b>	
	Name	
	Firm/Chambers	
	Address	
	Main contact name	
	DX	
	Direct Dial Tel	
	Fax	
	e-mail	
<b>3</b>	<b>Party B Legal Representatives</b>	
	Name	
	Firm/Chambers	
	Address	
	Main contact name	
	DX	
	Direct Dial Tel	
	Fax	
	e-mail	

<b>4</b>	<b>Party C Legal Representatives</b>	
	Name	
	Firm/Chambers	
	Address	
	Main contact name	
	DX	
	Direct Dial Tel	
	Fax	
	e-mail	
<b>5</b>	<b>Attendees at mediation:</b> Please list for all parties (inc. counsel, solicitors, party)	
<b>6</b>	<b>The Dispute</b>	
	Please state the brief nature of the dispute (further details will be taken later)	
<b>7</b>	<b>The Claim</b>	
	Value of claim	
	Is there a counterclaim - value?	
<b>8</b>	<b>Date of mediation</b>	
<b>9</b>	<b>Location</b>	
<b>10</b>	<b>Where did you hear about our mediation services?</b>	